Integrated System News Bulletin

ANNUAL UMDAP DATE RENEWAL

Attention: DMH Directly-Operated and Contract Providers

STOP – Impact on You

The UMDAP Date restriction that prohibited another provider from updating the UMDAP date after expiration of the current UMDAP period has been removed.

CAUTION – What You Need to Know

If the annual UMDAP period has expired (12 months from the date entered in the field) then a user associated to the reporting unit that originally entered the UMDAP date (recording RU) in the Integrated System may update the date upon completion of the annual payer financial information (PFI) form. The grace period to enter the annual renewal UMDAP date by the recording RU is the first day through the tenth day after UMDAP expiration date. Example 1: The UMDAP date entered in the system is 2/1/2006. Beginning 2/1/2007 through 2/10/2007 any user from the recording RU may update the UMDAP date. The UMDAP date and UMDAP RU fields are locked from any user not associated to the recording RU. After the grace period (which is the 11th day) these two fields are no longer locked. A user from any provider where the client has an open episode and has also completed an annual PFI form may update the UMDAP date. Example 2: The UMDAP date entered in the system is 1/15/06. Since the current month/year is February 2007, this UMDAP is expired. A user from any provider where the client has an open episode and has also completed an annual PFI form may update the UMDAP date in this example.

Going forward an UMDAP renewal date must always equal the first day of the month. For example:

Current UMDAP Month/Day/Year	Annual UMDAP Month/Day/Year
January 1-31, 2006	January 1, 2007
February 1-29, 2006	February 1, 2007
March 1-31, 2006	March 1, 2007
And so on…..	

This is the UMDAP policy even if the financial worker performs the evaluation with the client on any day after the 1st day of the month.

There will be some instances where a client discontinues service and all episodes are closed. If the client returns after 12 months a new financial evaluation must be completed and a new UMDAP date should be entered. At this time, however, the system will continue to require the user to enter the first day of the month as stated in the example above. If all episodes are closed and the client has not received services in the past 12 months and a new PFI form has been completed, you may call the Help Desk to request one of the end user support staff remove the UMDAP date to allow you to enter a new date. The new UMDAP changes did not incorporate logic for this type of scenario, but depending on the number of call tickets of this type, we will re-evaluate if a change to the system is required to incorporate this logic.

The Payor Financial Information form may be found at the following link:
http://dmh.lacounty.gov/hipaa/downloads/PFI.pdf

If you have questions regarding updating the UMDAP date or the UMDAP reporting unit fields in the Integrated System, please call the Help Desk at 213 351-1335. If you have questions regarding the PFI form or the UMDAP policy, please contact the Revenue Management Division at RevenueManagement@lacdmh.org or call them at (213) 639-6326.